



# Stone with Woodford Playgroup

## Welcome & Information Leaflet

Welcome to Stone with Woodford Playgroup. We hope that you will find this leaflet answers any questions you may have about the Groups' activities.

A voluntary parent run committee manages the group. The committee is made up of three main officers – Chair, Secretary and Treasurer and up to nine other parents. Meetings are generally held every term and only committee members voted in at our AGM need attend.

The Playgroup is registered with the Office of Standards in Education (Ofsted) and can take up to 24 children at its Monday, Tuesday, Wednesday and Friday sessions. The Playgroup is also a registered provider of the nursery education funding scheme for 2, 3 & 4 year olds. We are a member of PATA (UK) who regularly offer us any support and training we require.

Parents can part in the sessions which helps to build close working relationships and good communication links between parents and Playgroup staff and also provides you with the opportunity to see what happens during a session. If you would like to join us at all please speak to a member of staff.

Fundraising is an important part of our activities so any ideas and help with fundraising ideas are always welcomed!

The group holds a Policy handbook which is our rules and guidelines – written by the management committee and staff with adherence to the current government guidelines and standards. This documents along with other information e.g. risk assessments, the session trail book is available for parents to see, just ask a member of staff. If you have any questions please speak to staff.

Admission to Playgroup is from 2 years and we are able to provide sessional day care for 24 children from 2 years to under 5 years. We accept children mid-term.

### Fees

Our fees are **£6.25 per hour for 2 year olds** and **£5.25 per hour for 3-4 year olds**. The various session costs are therefore:

	<b>2 year old</b>	<b>3-4 year old</b>
<b>Morning</b> (9am – 12pm)	£18.75	£15.75
<b>Morning + Lunch</b> (9am – 1pm) *	£25.00	£21.00
<b>All Day</b> (9am – 2.30pm) *	£34.37	£28.87

\*These sessions include the child having a packed lunch which is brought in from home.

Currently all children are able to access 15 hours of Nursery Education Grant (NEG) free funding for 38 weeks per year in the term following their 3<sup>rd</sup> birthday.

Nursery funding (15 hours per week for 38 weeks/year) is now also accessible to 2 year olds. To find out if you are eligible please contact the Family Information Service (FIS) on 0800 542 0202.

Extended 30 hour free nursery funding is available, for 38 weeks per year, where certain criteria are met. The onus is on the parent/guardian to apply for this funding and renew it every term. Please ask a member of staff for the contact information.

The playgroup also accepts nursery vouchers for parent to pay playgroup fees.



# Stone with Woodford Playgroup

## Sessions

Our sessions are held at Stone and District Village Hall unless otherwise stated. Our session times are as follows:

Monday **Morning** (9am to 12pm), **Morning + Lunch** (9am to 1pm) or **All Day** (9am to 2.30pm)  
Tuesday **Morning** (9am to 12pm), **Morning + Lunch** (9am to 1pm) or **All Day** (9am to 2.30pm)  
Wednesday **Morning** (9am to 12pm), **Morning + Lunch** (9am to 1pm) or **All Day** (9am to 2.30pm)  
Friday **Morning** (9am to 12pm), **Morning + Lunch** (9am to 1pm)\* or **All Day** (9am to 2.30pm)\*

***\*Some of the Friday sessions are for Pre-School children only as, throughout the year, some sessions will be held at Stone with Woodford Primary School.***

Each Playgroup session is structured by the Play leader in line with the Early Years Foundation Stage criteria. A copy of this publication can be found online or is available from the Play leader upon request. Each child has a key worker; details of which are on the noticeboard or ask a member of staff who your child's key worker is. The key worker works closely with their key children and is the first point of contact for any questions or concerns parents may have.



Children can bring in items from home especially if there is a specific theme. You will be informed by the Play leader.

We provide your child with fruit, cheese and breadsticks each session at snack time with a drink of water or milk.

Water is available throughout each session.

We also like all children to remember wellies and coats, hats and sun cream as appropriate.

Registration forms need to be completed before your child attends & any changes to the information provided must be communicated to the Play leader as soon as possible so your Child's information is kept up to date, especially contact information.

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## Contact Information

Playgroup Address	Stone & District Village Hall Stone Berkeley Gloucestershire GL13 9LE
Playgroup Mobile	07544 733799 / 07533 076216
Playgroup Email	<a href="mailto:stonewithwoodfordplaygroup@eygloucestershire.co.uk">stonewithwoodfordplaygroup@eygloucestershire.co.uk</a>

A current list of Staff and the Management Committee Officers can be found on the Playgroup Noticeboard